



Respectful, Responsible, Safe & Prepared

SCHOOL BOARD MEETING MINUTES **April 11, 2023 Regular Meeting**

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School Community Room and live streamed via YouTube. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes is to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

To honor one of the outgoing Board members, District Administrator Ron Saari presented Stephen Johnson with a Certificate of Commendation from the WASB as well as a recognition plaque from the School District, and thanked him for his mentorship and years of service to the District.

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone. He expressed his thanks to everyone who has served on the School Board with him over the years, as well as the students and community. He expressed his sincere thanks especially to the Administration, teachers, and support staff in the District, adding that this District is special because of the people that are here. He also thanked his family for their support.

Mr. Johnson then led the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 5:30 p.m.

Roll Call:

Present in the WHS Community Room: Stephen Johnson, Dale Feldt, Steve Klismet, Betty Manion, and Ron Brooks.

Excused: Molly McDonald and Patrick Phair.

Also Present:

Present in the WHS Community Room: Ron Saari, Sandy Lucas, Mark Flaten, Carl Hayek, Laurie Schmidt, Steve Thomaschefsky, Michael Werbowsky, Jenifer Erb, John Meyer, John Erspamer, Jody Pankratz, Carrie Naparalla, Rylie Nusz, Sandy Robinson, Bob Adams, Carol Wirth from Wisconsin Public Finance Professionals, LLC, and Daren Sievers from School Perceptions.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Betty Manion to approve the agenda as presented. The motion carried unanimously on a voice vote.

Public Comment:

None.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Consent Agenda:

A motion was made by Dale Feldt and seconded by Steve Klismet to approve the items of the consent agenda as presented.

Approval of Minutes:

March 7, 2023, Joint SB-GC Charter School Contract Committee Meeting
March 7, 2023, Regular Board Meeting
March 10, 2023, Special Board Meeting
March 23, 2023, Joint SB-GC Charter School Contract Committee Meeting
March 27, 2023, Policy Committee Meeting
April 4, 2023, Special Board Meeting

Financial Reports:

Accounts Payable Approval: \$2,805,249.88, and Building Fund Payable: \$0
Cash Receipts: \$4,870,809.04
Treasurer's Report (February) – Total Cash per Reconciliation: \$11,226,831.98
Treasurer's Report (March) – Total Cash per Reconciliation: \$13,268,750.60
Budget to Actual Comparison by Fund Groups for February:
Fund 10 Ending Balance: \$10,742,863 [2021-2022: \$11,670,405]
Fund 21 Ending Balance: \$451,551 [2021-2022: \$353,069]
Fund 27 Ending Balance: -\$1,666,283 [2021-2022: -\$1,508,088]
Fund 38 Ending Balance: \$0 [2021-2022: \$0]
Fund 41 Ending Balance: \$0 [2021-2022: \$0]
Fund 49 Ending Balance: \$922,336 [2021-2022: \$399,367]
Fund 50 Ending Balance: \$410,869 [2021-2022: \$126,785]
Budget to Actual Comparison by Fund Groups for March:
Fund 10 Ending Balance: \$13,092,960 [2021-2022: \$14,448,451]
Fund 21 Ending Balance: \$422,783 [2021-2022: \$347,461]
Fund 27 Ending Balance: -\$1,867,193 [2021-2022: -\$1,715,778]
Fund 38 Ending Balance: \$0 [2021-2022: \$0]
Fund 41 Ending Balance: \$0 [2021-2022: \$0]
Fund 49 Ending Balance: \$877,098 [2021-2022: \$399,380]
Fund 50 Ending Balance: \$387,737 [2021-2022: \$86,316]

Updated Staffing Changes for 2023-2024 School Year

Resignations:

Jill Beilfuss – WHS PBIS Coach
Emily Bina – WHS PBIS Coach

Hires – 2022-2023 School Year:

Zoey Leasman – Payroll Specialist
Caroline Webb – WLC Custodian

Hires – 2023-2024 School Year:

Brittany Chovanec – WMS School Counselor
Riley Bicanic - .4 FTE WLC Speech Language Pathologist
Matthew Schiedermayer – WHS Computer Science Teacher
Alex Bosman – WHS English Teacher

Transfers/Changes – 2023-2024 School Year:

Bobbie Jo Montgomery – WLC Special Education Teacher to WHS Special Education Teacher

Extra Curricular Coaches and Advisors – 2022-2023 School Year:

Resignations:

Tonia Pio – WHS Performing Arts Center Coordinator
Megan Rocole – WMS Girls Soccer Coach

WHS Coaching Positions:

Calan Stichman – JV1 Softball

WHS Volunteer Coaching Positions:

Audrey Tice – Girls Soccer
Michael Howe – Boys Track
Alisa Blank-Jasias – Girls Track
Julie Thobaben – Softball
Kirstin Scherneckner – Softball
Janet Flater – Softball
Krystal Rosenthal – Softball
Stephen Johnson – Boys Golf

WMS Coaching Positions:

Jeff Kratochwill – Girls Soccer

WMS Advisor Positions:

Holly Saunders – All School Play/Musical

WMS Volunteer Coaching Positions:

Amanda Ayala - Track

Summer IT Crew Hours/Pay

Recommendation to Approve Notices of Intent for 2023-2024

The motion carried on a 4-0-1 roll call vote, with Stephen Johnson abstaining because of Item VII.C.6.c(8).

Communications:

District Administrator's Report:

Mr. Saari advised that the ACT and ACT Secure exams were recently completed, and the State Forward exam is also currently being completed.

He advised that there has been an adjustment in the internal substitute pay rate when a substitute is not available for a classroom. If the classroom is divided and two teachers each take one-half of the class, they will each be compensated an additional \$65, which is an increase from \$25.

Mr. Saari shared the latest version of the WHS parking lot re-design. He outlined where the students and staff parking areas will be, and how the two areas will be separated by an elevated curb. He also indicated how traffic will flow for parents, students, staff, and buses. In addition, there will be right-hand turn lanes out of both exits. Mr. Saari added that they will be working with a stakeholder group to discuss possibilities relating to the back parking lot. They are considering making that available for bus parking for visiting teams during home games. He advised that the start date for this project is June 12, 2023. There were some concerns raised regarding issues related to snow removal.

Mr. Saari advised that SRO Ryan Makuski left the MS/Elementary and will be replaced by Officer Cammeron Durrant beginning the first week of May. In addition, WHS SRO Randy Busch will be leaving at the end of the school year and will be replaced by Officer Paul Przybelski.

He also shared the latest update from the Grant Writer, including that they are working on another COPS grant which is due May 17.

Monitoring:

Student and Staff Wellness (past, current and future):

Director of Student Services Laurie Schmidt provided the annual overview of student and staff wellness in the School District. She outlined the many wellness opportunities that are available to students and staff District-wide, within each building, as well as other community resources. She pointed out that this list is not all inclusive. Ms. Schmidt advised that Catalpa will be discontinued because it is unable to continue to staff the District, and this is the last year for Gaggle Teletherapy because we have less than five students using the service. However, Rawhide is expanding its services to the District. She also shared possible opportunities they intend to provide students and staff in the future, some of which have already started.

Administration:

Resolution Providing for the Sale of \$3,875,000 General Obligation Promissory Notes:

Director of Business Services Carl Hayek introduced Carol Wirth from Wisconsin Public Finance Professionals, LLC (WFPF). She provided an update relating to financing the 2022 referendum projects. This included a proposed adoption by the School Board tonight of the “Set Sale” Resolution, which allows the District to sell General Obligation Promissory Notes to provide funding for the projects. In addition, she advised that the District is applying for a Moody’s bond rating for the Notes with the results anticipated by May 3. Ms. Wirth again advised that the municipal bond market continues to be volatile.

She also shared the next steps occurring during the remainder of this month, and on May 9 bids will be received at 10:30 a.m., with the final results incorporated into an award resolution for the Board’s consideration that evening. Then the closing is on June 1st, when all funds will be wired to the School District.

A motion was made by Dale Feldt and seconded by Steve Klismet to approve the Resolution providing for the Sale of \$3,875,000 General Obligation Promissory Notes as presented. The motion carried unanimously on a roll call vote. (A true copy of the Resolution as adopted is attached hereto and incorporated herein by reference.)

Approval of 2023-2024 Chain Exploration Center School Handbook:

Mr. Saari advised that the CEC 2023-2024 Handbook is not ready for approval this month.

School Perceptions Survey Presentation by Daren Sievers:

Mr. Saari introduced Daren Sievers of School Perceptions who provided an analysis of the surveys sent out in February 2023 to students, parents, and staff. He advised that the index scores are designed to provide a snapshot of the survey results. The score is an average and is used to calculate year-over-year changes and comparisons with other schools. He indicated that some questions were customized specifically for the SDW so there will be no comparison data this year. He pointed out that they don’t do surveys to look for problems/weaknesses, but strengths and how to build on those strengths.

Mr. Sievers advised that the student survey had a total of 550 respondents for a 46% participation rate; the parent survey had a total of 474 respondents for a 23% participation rate; and the staff survey had a total of 225 respondents for a 65% participation rate.

Director of Teaching and Learning Mark Flaten advised that this information was shared with all of the building principals.

Board member Ron Brooks pointed out that there seems to be a disconnect relating to how staff versus students responded to the question relating to connecting with an adult. Mr. Sievers advised that it is just how each group is viewing this question. He suggested the District stay the course.

Mr. Sievers also advised that there was an area for respondents to add comments, and Mr. Flaten and Mr. Saari have access to those. He does not include them on his reports because one comment could distract from the overall trends.

Board Reports:

Student Representative Report:

Rylie shared that prom was recently held and it was fantastic; and everyone on the band and choir trip to Florida had a great time. She advised that the jazz concert is scheduled for April 21 and the senior tribute concert is scheduled for May 21. In addition, the annual FFA banquet is scheduled for May 7. She indicated that the students did not have any issues with completing the ACT exam online.

School Visits or Other Board Reports:

Board member Ron Brooks shared that he met with Food Service Supervisor Dar Pflugardt regarding possibly changing the square milk containers. In addition, the District will be getting a latté and smoothie machine through the Dairy Farmers of Wisconsin. He also attended the Tadpole's Dream performance.

Board member Betty Manion shared that she saw Frozen at WMS, the American Revolution play, as well as the Tadpole's Dream performance. She also visited five classes at the WLC.

Board member Dale Feldt advised he visited the Live program, and attended the family math and reading night at the WLC.

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

April 27, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.

April 27, 2023 – Special Board Organizational Meeting – 2:45 p.m.

May 9, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 3:45 p.m.

May 9, 2023 – Regular Board Meeting – 5:30 p.m.

School Board Election Results:

Board Clerk Betty Manion advised that she certified the votes for the School Board election held April 4, 2023, and shared the final results – elected to three-year terms were Molly McDonald and Lori Chesnut, and elected to a one-year term was Bob Adams.

Joint School Board-Governance Council Charter School Contract Committee:

Committee Chairperson Dale Feldt questioned whether he could bring the recommendation to approve the one-year Charter School contract forward tonight because the CEC Governance Council (GC) had approved the wrong contract at their April 6th meeting. Mr. Saari and Mr. Johnson advised he can still do so if he wishes. The correct contract will be brought to the GC for their approval at their next meeting.

A motion was made by Dale Feldt, per Committee recommendation, to accept and approve the One-Year Charter School Contract (including DPI Benchmarks) but it will not be submitted to the DPI, and if the Multi-Year Contract is completed by May 31, 2023, that will be submitted to the DPI in place of the One-Year Contract. The motion carried unanimously on a roll call vote.

Policy Committee:

Regarding the new Administrative Guideline, Board member Manion inquired whether the difference between a crisis and an incident was clarified. Mr. Saari and Mr. Brooks advised that the Committee determined that a major issue is a crisis, such as a District-wide event that called for immediate action, and an incident is an issue within a building. A motion was made by Ron Brooks, per Committee recommendation, to approve and adopt new Administrative Guideline Crisis/Threat

Communication Expectations as amended and presented. The motion carried unanimously on a roll call vote.

Mr. Brooks pointed out that the Committee questioned the reference to a moment of silence in the new NEOLA policy and shared that he did not want it to become an everyday occurrence, but will leave it up to the Administration to determine when it is appropriate. A motion was made by Ron Brooks, per Committee recommendation, to approve and adopt new NEOLA Policy 8802 Patriotic Activities and Observances as presented. The motion carried unanimously on a roll call vote.

A question was raised relating to accountability with regard to the additional language added to the Administrative Guideline. Mr. Brooks advised that receipts will provide that accountability. A motion was made by Ron Brooks, per Committee recommendation, to approve the revised Administrative Guideline 6423.2 Payment of Expenses (as amended) as well as the 11 updated/ revised NEOLA policies listed below as presented:

- Policy 0100 Definitions
- Policy 0175 Association Memberships
- Policy 2221 Special Observance Days
- Policy 2430 District-Sponsored Clubs and Activities
- Policy 3215 Use of Tobacco and Nicotine By Professional Staff
- Policy 5512 Use of Tobacco and Nicotine By Students
- Policy 5771 Search and Seizure (as amended)
- Policy 7434 Use of Tobacco and Nicotine On School Premises
- Policy 8405 Environmental Health and Safety Program
- Policy 8600 Student Transportation Services (as amended)
- Policy 8800 Religious Activities and Observances

The motion carried unanimously on a roll call vote.

A motion was made by Ron Brooks, per Committee recommendation, to approve the revised Board Governance Process Policy I.J. Board Member Compensation and Expenses as presented. The motion carried unanimously on a roll call vote. Mr. Johnson suggested that it may be beneficial to link it to other general expense policies.

Adjournment:

A motion was made by Dale Feldt and seconded by Steve Klismet to adjourn the meeting at 7:30 p.m. The motion carried unanimously on a voice vote.

_____ Date _____
Dale Feldt, President
Board of Education

_____ Date _____
Molly McDonald, Clerk
Board of Education

Resolution No. _____

RESOLUTION PROVIDING FOR THE SALE OF
\$3,875,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, on June 14, 2022, the School Board of the School District of Waupaca, Waupaca, Portage and Waushara Counties, Wisconsin (the "District") adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds in an amount not to exceed \$3,875,000 for the public purpose of paying the cost of district-wide safety and security upgrades, including point of entry secure entrances and related equipment, building infrastructure improvements and capital maintenance (the "Project");

WHEREAS, on June 14, 2022, the School Board also adopted a resolution providing for a referendum election on the proposition of whether the Initial Resolution should be approved;

WHEREAS, on November 8, 2022, a referendum election (the "Referendum") was held in the District on the proposition of whether the Initial Resolution should be approved at which 4,852 votes were cast "YES" for approval of the Initial Resolution and 2,020 votes were cast "NO" for rejection of the Initial Resolution;

WHEREAS, school districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and to issue general obligation promissory notes for public purposes such as the Project;

WHEREAS, the provisions of Section 67.12(12)(e)(2), Wisconsin Statutes, provide that if the purpose and amount of a borrowing have been approved by the electors, general obligation promissory notes may be issued without any additional approval by the electors; and

WHEREAS, the School Board now deems it to be necessary, desirable and in the best interest of the District to issue such general obligation promissory notes in an amount not to exceed \$3,875,000 to pay the cost of the Project authorized by the Initial Resolution and the Referendum.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

Section 1. Issuance of the Notes. The District shall issue its General Obligation Promissory Notes in the approximate amount of \$3,875,000 (the "Notes") for the purpose above specified.

Section 2. Sale of the Notes. The School Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the School Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The District Clerk (in consultation with Wisconsin Public Finance Professionals, LLC ("WPFP")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the District Clerk may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the District Clerk may determine.

Section 4. Official Statement. The District Clerk (in consultation with WFPF) shall cause an Official Statement to be prepared and distributed. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded April 11, 2023.



Stephen Johnson
District President

ATTEST:



Betty Marion
District Clerk